

Newport U3A External Events Conditions

This policy sets out Newport U3A's rules and guidance in respect of external events – holidays, day trips and theatre visits which involve payments by members.

Participants must be fully paid members of Newport U3A. Non-members may be accepted but only where the places have first been made available to members.

Payment in full is required in advance of the date of the event, as specified by the organiser. Payments may be made by cash, cheque or bank transfer.

Insurance

Where the amount paid is significant (i.e. holidays) members are advised to consider suitable insurance in case of cancellation of all or part of the holiday. The insurance should cover any eventuality that may occur during the time away. The prices quoted by U3A do not include insurance.

Please see Below extra details on Holidays and Theatre Group

Refunds

Once payment has been made and the member decides to cancel, for whatever reason, the cost will only be refunded where another member is able to fill the vacancy.

If the event is cancelled by U3A, refunds in full will be made.

Members are responsible for ensuring that details of a person who is to be contacted in case of emergency are complete and correct.

Details of any special requirements (allergies, mobility issues etc.) must be given to the organiser at the time of booking.

Where a person is a member of an organisation that offers reduced rates of entry (for example, National Trust, Historic Houses etc.) the event organiser must be informed at the time of booking. Failure to do so will result in the normal entry fee being paid by U3A. Organisations do not refund any fees retrospectively.

Theatre Group

A member can book for a friend/s to join them to see a show, however once the name is added to book a ticket/s for a show the seats are reserved and paid for in advance, therefore you will be expected to pay for those ticket/s and there will not be a refund.

It is the members responsibility to arrange getting home from the theatre/or coach drop off points.

HOLIDAYS

Holidays are linked to History Group and Gardening and Wildlife Group; therefore all holidays are advertised to members who attend those two groups before advertising to other members in Newport u3a.

Members are offered Twin Rooms with a limited number of Single rooms. Wherever possible we ask members to share a twin room, however a member can book for a non-member partner/friend to share a Twin room with them. Single rooms are only available to u3a Members.

It is the members responsibility to read the details of the holiday to ensure they are able to undertake the various activities.

For European holidays it is a requirement all passengers have travel insurance and the requested information must be given to the organiser prior to travel.

Once payment has been made for a holiday no refund will be due unless we have a u3a member on the reserve list, therefore we strongly advise travel insurance is also taken out for UK holidays.