

Important document regarding fundraising- to be read and adhered to by all Newport u3A members.

Policy for Newport u3A groups and individuals intending to obtain donations for organisations other than our own u3A.

This is based on recent Charities Commission guidelines in line with the Objective as stated in our Constitution and the Third Age Trust.

Newport u3A will not endorse any charity.

Quiz Events: Any money collected will be a private donation and no mention of u3A must be made. The name and registered number of the chosen charity must be clearly displayed at the quiz event. Donations will not go through Newport u3A accounts. A named individual must take responsibility for banking the donation to the stated charity.

Christmas Social Event: There will be no fundraising at this event. Ticket money covers cost of room hire, food, etc. Any profit goes into Newport u3A funds.

Christmas Craft Fair /Christmas Concert. A sign must be clearly displayed both with the name and registered number of their chosen charity. The money raised will be private donations and no mention must be made of u3a. A named individual must take responsibility for transferring the donation to the stated charity. This money does not go through Newport u3A accounts.

Outside Events: u3A groups that undertake to arrange outside events and intend during that event to collect funds for charity must use a given name that does not include mention of Newport u3A, e.g. Songsters. Any advertising material or tickets sold must not mention Newport u3A. The name and registered number of the chosen charity must be clearly displayed. Money collected will be a private donation and no mention must be made of Newport u3A. This money does not go through Newport U3A accounts.

One-off events: If an event is organised, particularly where non u3A members may be involved, (e.g. 60's Night) it cannot be advertised as a fund-raising event, unless funds raised are purely for Newport u3A. Any admission fees would go into Newport u3A funds and be used to cover cost of the venue, any food provided etc. However, a box/tin/bucket can be placed somewhere in the venue, clearly displaying the name and registered number of the chosen charity and people can be encouraged to make donations. This money would be considered a donation from the event, not Newport u3A. A named individual must take responsibility for transferring the donation to the stated charity This money would not go through Newport u3A accounts.

Visiting speakers: Outside speakers will be paid from u3A funds. If the speaker requests that their fee be paid to a charity, the convenor must communicate that speakers must pay the charity themselves. Newport u3a cannot pay the charity on behalf of the speaker.

Newport (South East Wales) Committee